

MYIS

MAGIC YEARS
International School



Parent Handbook

About Us

MYIS International School is an accredited International Baccalaureate (IB) World School. It offers the IB Primary Years Program (IB PYP), which emphasizes international understanding, responsible citizenship and academic excellence. With the success of the IB authorization visit in September 2012, MYIS achieved "IB World School" status and recognition from one of the world's most respected educational organizations.

MYIS has been implementing the IB PYP program for the past 15 years - the first three years as a candidate school. This experience has provided MYIS with a solid foundation and developmental understanding of current and appropriate "teaching and learning" practices. We now are a fully certified IB school offering the complete Primary Years Program to all classes.



History

MYIS, a private, independent educational institution, started in 1990 at the founder's house in Sukhumvit Soi 42. In 1994, the second branch of MYIS opened in Chaengwattana Soi 28 at the request of parents who had heard about the school and its growing reputation for its quality education. MYIS moved to Muang Thong Thani (Chaengwattana Soi 29) in April 2006 with a vast open space, a swimming pool, an indoor gym, and landscaped gardens.

2017-18 was the first full year at our current campus conveniently located near Nichada Thani on Soi Prasoet Islam. The newly built campus is a contemporary design that has been carefully crafted to enhance our students' learning. The campus includes large classrooms that are naturally lit, comfortable, and peacefully decorated in an earth based color palette. The outdoor spaces include a swimming pool, garden and farming area, large soccer field and two age appropriate playgrounds. The in and outdoor spaces were designed to provide collaborative environments that support our belief in the importance of a play-based education for our students.



Philosophy

The school is guided by the philosophy that "each child is like a "mine rich in gems of estimable value' and that 'education can alone cause it to reveal its treasures, and enable mankind to benefit from it" (Baha'i writings).

Education must be able to develop the student's intellectual, emotional, social, physical, moral and spiritual capacities. This may be achieved by providing knowledge and skills to meet the needs and requirements of the modern age and by teaching and enriching students with high ideals and moral standards.

MYIS follows the International Baccalaureate (IB) Primary Years Program (PYP) curriculum – a transdisciplinary program of international education focusing on the total growth of the developing child. The curriculum touches hearts and minds and, in addition to academic excellence, encompasses all human faculties. Furthermore, the PYP draws on research and best practices from a range of top-notch national systems.

Mission Statement

MYIS aims to develop a caring community that moves together to celebrate and respect people from all cultures.

We provide a challenging program that balances the body, mind, and soul, understanding that they are equally important to nurture each individual as a lifelong learner.



Core Values

MYIS believes in the following principles that guide our learning philosophy:

- In establishing close family school partnerships.
- In providing students a learning environment that is challenging, relevant, differentiated and collaborative.
- In giving students the time, space and opportunity to learn through play and inquiry.
- In reinforcing the intellectual, emotional, social, physical, moral and spiritual capacities of each child, enabling them to make appropriate choices and take purposeful action to benefit themselves and their society.
- In promoting transformational teaching and learning practices through constant research, consultation, collaboration, reflection, action and commitment to growth.

Admissions Policy

At MYIS, we believe that all children have the right to access a broad and balanced curriculum irrespective of their gender, race, disability or special education needs, provided that there are good prospects of meeting their needs so that children can reach their full potential. Students enrolling in our programs should be of the following ages before September 1st of the school year.

<u>Class</u>	<u>Age</u>	<u>Days a week</u>	<u>Time</u>
Early Years	1-2 years	3 or 5 days a week	8:30am - 12:30pm
	2-3 years		
Peace & Unity	3-4 years	5 days a week	8:15am - 2:00pm
Creativity & Service	4-5 years		
Excellence	5-6 years		
Grade 1	6-7 Years		8:00am - 3:00pm
Grade 2	7-8 years		
Grade 3	8-9 years		
Grade 4	9-10 years		
Grade 5	10-11 years		

Enrollment Procedure

<u>COMPLETE</u>	<u>SUBMIT</u>	<u>OTHER</u>
<ul style="list-style-type: none"> • Enrollment Application form provided • General Health and Immunization forms • Bus Service and After School Clubs forms (if necessary) 	<ul style="list-style-type: none"> • one passport-size photo of your child • one passport-size photo of each parent/guardian • one passport-size photos of a nanny, driver or person authorized to collect your child from school • copy of child's passport/ID card (ID page and page with a non-immigrant visa, if applicable) • copy of each parent/guardian's passport /ID card (ID page and page with a non-immigrant visa, if applicable) • copy of nanny's ID Card with parent/guardian signature • copy of the house registration (for Thai nationals only) • copy of report card/recommendation letter from the previous school (if any) 	<ul style="list-style-type: none"> • Have an introductory meeting with our Head of School. • Await acceptance decision from the school. • Pay the registration fee, tuition fee and other applicable fees.

Fee Policy

New students entering the school should pay the registration fee at the time of enrollment to confirm a place in the school. The registration fee is a one-time payment, and it is non-refundable. The registration must be paid in full and cannot be prorated.

Tuition fees must be paid before the child's first day of school. Tuition fees will be prorated according to the registration date of the child. The tuition fee is not refundable. If your child will not be attending MYIS for one term or any part of a term and if you would like a seat to be available upon their return to school, the tuition fee must be paid in full for that term.

Early Years Class Part-Time Program

Available Classes: Early Years (1 - 3 year olds)

Purpose: The part-time program with the option to attend school 3 days a week provides an alternative arrangement for families who cannot bring their child to school every day or who would prefer to start with a 3 day option. For our part-time program to run effectively in conjunction with the full-time program, there are specific guidelines in place that must be followed. These measures are designed to ensure a balance and flow in our program for all children enrolled.

Guidelines:

- For the Early Years Class (ages 1 - 3), families may choose to enroll 3 or 5 days a week.
- 3 days a week is not available for the Peace & Unity Class (ages 3 - 4) or any classes above this level.
- The school will assign the days of the week for your child while considering your preferred selection.
- Days of the week, once assigned, may not be changed during the term unless the administration has given approval. All requests must go through the administration and not the classroom teacher.
- The option to select three consecutive days is not available. This combination results in an extended absence from school each week, which may adversely affect your child's adjustment and separation process.
- Make-up dates for sickness or holidays are not permitted.

Attendance and Punctuality

All families should inform the school before 8:30 am by either call/email if their child will not be attending school. The headteacher will call the family after 2 consecutive days of absence. However, we encourage parents to be responsible in communicating with us about their child.

It is expected that all children will arrive at school on time each day. The number of days of absences and tardies is included in your child's report cards.

Grade Level	Start Time	Dismissal Time
Early Years - Peace & Unity	8:30	12:30
Creativity & Service - Excellence	8:15	2:00
Grade 1 - Grade 5	8:00	2:00

Children are encouraged to have an early bedtime to wake up comfortably in the morning while experiencing a full night's sleep. Families need to plan and organize their child's night and morning routines so that their child may begin the school day on time.

Withdrawal

A student withdrawing from school should give the office a minimum of 1 months notice. The "Student Withdrawal Form" should be completed before clearance can be given. The school will issue the necessary school documents to the student for their new school. Families must settle all financial business before the last day of school. The progress report and other pertinent school records will not be released if the student owes money for lost library books, textbooks, school fees, etc.

Communication

The majority of written communication with parents is sent via email. Please provide the office with up-to-date, functional email addresses and mobile numbers which you access regularly. If your email account is not receiving MYIS communication, please contact the office.

Parents can communicate with teachers at their MYIS email addresses. Parents will also be informed of urgent announcements and reminders via SMS and Line notification service. We encourage you to be active in our digital communication and follow our school news bulletins and interact with 'Seesaw', giving you an insight into your child's day and their learning journey.

Security

<i>School Bus</i>	Bus Duty	A member of the administrative team is present at the carport during arrival and departure periods while checking the children's attendance exiting and entering the bus.
	Bus Attendance	A teaching staff member on morning playground duty is present at the carport to cross-check school bus attendance as children depart from the bus and enter the playground.
	Bus Inspection	After the children are dropped off in the morning, and administrative team member inspects the school buses for safety hazards and cleanliness.
	GPS Tracking	All school buses have been equipped with GPS tracking devices to allow real-time monitoring of each vehicle's route, location, and condition.
<i>CCTV Surveillance</i>		CCTV surveillance cameras have been installed to monitor the arrival/departure of children and adults.
<i>Safety Audit</i>		At the start of the school year, an external professional engineering company inspects and certifies our equipment and electrical systems to ensure that it meets the highest safety standards.
<i>Staff Training</i>		Specific training programs are designed and carried out for staff and teachers on the following topics: child safeguarding, safety and security, health and sanitation, first aid.
<i>Parent/Caregiver ID Cards</i>		<p>Parents/caregivers must present a MYIS ID card to be permitted through the front gate of the campus. There is only one entrance and exit on and off-campus. Please continue to wear the ID cards while on campus. Nannies/drivers will also be given ID cards and must wear them at all times on campus. If a nanny or driver is no longer employed, please inform the office and make sure to return their ID card. Visitors are required to sign in and exchange an official ID card for a "Visitor's Pass".</p> 

Bicycle Helmet Policy

All children are required to wear a helmet when operating a bicycle on school grounds. To ensure the complete safety of all students, the helmet policy applies to all types of bicycles available at school (three-wheels, two-wheel, balance bikes, and bikes with training wheels). Children are asked to bring their own bicycle helmets from home. The helmet will be stored and then accessed during playground time. Our staff will ensure that children using bicycles must wear a helmet.

Social Media Disclaimer

The purpose of MYIS' Social Media pages (Facebook, Twitter, Instagram, YouTube, etc.) is to promote the school's vision and mission, strengthen our community ties, and communicate the

latest MYIS news and information. Furthermore, it offers a unique opportunity to view the well-documented progress of your child throughout the year.

MYIS produces and maintains its own Social Media pages. We reserve the right, at our discretion, to change, modify, add, or delete comments or posts, photos, and videos at any time. We ask that families exercise respectful online manners and etiquette in using our social media sites. Information or material that may be considered inappropriate, offensive, or in bad taste will be subject to removal. If you find inappropriate content or would like any content removed, please notify the school.

MYIS will on occasion engage with local media (television and news magazines) to reach out and establish a presence in the wider community. Care will be taken not to give excessive exposure to individual children unless prior permission is sought from the parents.

We understand how you use Social Media is up to you. Still, it is requested that you only share images of your own children, images that include other parents' children should not be shared on Social Media.

Conflict Resolution

Conflict Resolution is centered on the concept that “children have important rights.” Our teaching teams offer children choices, explain reasons for rules and expectations and instill self-respect and confidence. We use positive techniques of guidance. This includes logical or natural consequences applied to problem situations, redirection, anticipation and elimination of potential problems and encouragement of appropriate behavior rather than competition, comparison or criticism. Consistent clear and fair rules are developed with the children and are discussed with them to make sure they understand.

Sickness Policy

The Sickness Policy at MYIS requests that families not send unwell children to school. The child will not feel well enough to participate in regular school activities and it would be in their best interest to rest and recover at home. Moreover, other children and staff will be exposed to the illness, which will ultimately lead to a cycle of sickness in the school and carry over to siblings at home.

MYIS has a list of guidelines concerning when a child should be sent home. A child shall be sent home when they have:

- A fever over 99 degrees Fahrenheit (37.5 degrees Celsius).
- Difficulty breathing or severe pain.
- Redness, sores and crusting of the skin around the nose and mouth.
- An earache and/or is pulling at their ears, which might be accompanied by fever and fussiness.
- Recurring episodes of diarrhea or vomiting.



- Visible signs of an eye infection.
- Head lice.

If a child arrives at school with any of these symptoms or falls ill during school hours, the office will contact the parents, who will be expected to make arrangements to pick up the child immediately. The child will be removed from class until a parent or caregiver arrives to minimise exposure during this process. The child should return to school when they are completely free of symptoms and cleared by the doctor to attend school. A medical certificate from the doctor stating that the child is wholly recovered needs to be provided on the child's return.

We do not provide medication to a child without consent from the parents. If a child has to take medication, it should be given at home.

If the medication has to be given at school, the parent must fill out the "Medication Authorization Form" indicating the child's full name, class name, name of the medication, expiration date, prescribing date, dosage, along with calibrated measuring equipment. Without this information, medication cannot be administered.

The School Nurse has the right to remove the child from the class if she notices any symptoms of a sickness.

Emergencies

In case of an emergency or if your child suffers a serious accident at school, parents will be notified immediately. If we cannot contact a parent or the emergency contact and if the situation requires immediate medical attention, the child will be accompanied to World Medical Center on Chaengwattana road by a teacher and an administrator.

In the situation of a school-wide emergency, parents will be notified via our SMS notification service and by phone calls, if necessary. Please make sure your phone numbers are current and up to date.

Assessment Policy

At MYIS, we recognize assessment as an integral practice to all teaching and learning. Ongoing authentic assessment is valued and naturally integrated into and throughout our daily engagements, allowing learners to take ownership of their learning. We believe it is a collaborative process involving all stakeholders: students, teachers, families, and the community. Please see the MYIS "Assessment Policy & Practices" document for more details.



Events

Several opportunities are afforded for parents and teachers to create personal connections, share experiences and learn together:

EVENT	DESCRIPTION	WHEN
<i>Open House</i>	Parents and children meet their child's teaching team and visit their homeroom. Parents will be able to obtain important information about the class.	Before the first day of school
<i>Back to School Night</i>	This is an occasion for parents and teachers to build relationships, become familiar with the class learning environment, and understand the schedule and family handbook.	At the beginning of the academic year
<i>Celebration of Learning</i>	"Celebration of Learning Mornings" allow parents to become familiar with the IB PYP curriculum and gain information about the learning experiences in the classroom.	Throughout the year

Language Policy

At MYIS, we believe language is central to learning and instrumental to every child's holistic growth and development, their family, and our greater community. Our learners have the right to engage in regular and consistent opportunities to meaningfully explore language and learning in an authentic, safe, relaxed, inquiring and hands-on way throughout their day at school. We believe learning language at MYIS reflects the transdisciplinary nature of our program, as learners engage in a range of Units of Inquiry across the years, allowing them to think and learn, develop social skills and values, and acquire knowledge. This provides authentic contexts for learners to build connections between language learning at school and within their wider community. Please see the MYIS "Language Policy" document for more details.



The Home Language and Second Language Acquisition

The “home language” refers to the first language a child learns at home. Research tells us that the development of a child’s first language is connected to acquiring the second language. The skills acquired in the first language are transferred to the second language. If children fail to reach competency in their first language, they will struggle to learn a second language. Our policy is to respect and value each child’s mother tongue. The use of the home language is extremely important for gaining a deeper understanding of concepts. Although English is the language of inclusion at MYIS, the home language is utilized when necessary.

Learning English is a process. Children can achieve superficial fluency in English reasonably quickly. However, our motive is not speed but rather meaning and understanding. The process of learning a second language takes time. Each child has their own pace of learning and development.

Our goal at MYIS is for the children to acquire an excellent foundation in the English language by advocating time and space as key elements to becoming proficient speakers, readers and writers of English. Our environment for learning language focuses not only on knowledge but also on experiences that bring about a conceptual understanding of what is being learned.

Conferences

As an International Baccalaureate (IB) World School community, we are constantly researching opportunities for you to learn more about your child’s progress and your child having a chance to share their learning with you in an authentic and significant way. Conferences are another way for this to be highlighted and celebrated whilst nurturing the “Partnership in learning” relationship you have with your child.



We have 3 informative conferences throughout the school year:

1. Parent-Teacher Conferences
2. Three-Way Conferences
3. Student-Led Conferences

Teachers are also able to learn more about the child through these conferences. Although you will be meeting your child’s teacher regularly throughout the year, conferences are an excellent time to get the teacher’s undivided attention and focus on helping your child reach their highest potential. We believe that participation in these conference experiences will provide you with meaningful insights into your child’s learning, growth, development and the innate desire to take ownership of our learning.

Separation Process

MYIS plans carefully for a gradual separation/adjustment process for both the children and parents from the first day of school. A parent can help their child feel competent in this new environment. In essence, dealing with separation will be the curriculum for the first few days or even weeks of your child's school life.

To facilitate separation in the Early Years classes, parents/caregivers are invited to stay with their children on the first day of school. This is an opportunity for you to be with your child and introduce them to the day's activities and the routine followed in school. Separation is an empathetic process both for the family and the child, and if handled well, it fosters the quality of trust and risk-taking, which will stay with the child for the rest of their lives. In this process, we allow caregivers to stay back and help their child transition into the new environment. This makes the child feel safe and gives them the confidence and trust to take risks in new environments. They learn to accept change in a healthy and normal way. Please see your child's teaching team for more information on the MYIS Separation Policy.



First Day of School

Staggered Starting Dates

Children enrolling at the beginning of a semester will join the school on staggered starting dates. The purpose is to allow the teacher to provide additional individual attention to your child during their first day of school.

What to Bring to School

Each child should carry a backpack with a water bottle, toothbrush and toothpaste, two extra sets of clothing, and diapers (if necessary). Please consult with your child's teacher if you have questions about what to bring.

Transportation

MYIS provides transportation to and from surrounding areas of the school. Parents are welcome to ride the school bus with their child (if there is enough room) until they are comfortable riding on their own. Although every precaution is taken to ensure a safe and injury-free ride, the school will not be held accountable in case of an accident.

School Bus Guidelines:

- Please have your child ready and waiting for the bus 5 minutes before the scheduled pick-up time.
- Children must use a car seat (under 18 kg) or a booster seat (over 18kg and under 145cm) and fasten seat belts throughout the entire ride.
- Drinking and eating are not permitted on the bus.

- The school office should be informed by 7 am if the child will not use the transportation service on that day due to any reasons for their absence.
- The school office should be informed about special requests regarding the pickup/drop off locations a day in advance. If the requested temporary change would affect any other child's pick up/drop off time, the child with the requested change will be dropped home last.

Birthdays

Teachers will contact the birthday child's parents before the birthday to inform parents how birthdays are celebrated at MYIS. All birthdays that occur in a single month will be celebrated on one single day. For example, if three students have a birthday in October, there will be a single celebration for all three children on a day chosen by the teacher and the parents. Parents are encouraged to bring in healthy snacks, and the children celebrate their birthday at snack or lunchtime. We suggest that goody bags do not contain any food. For private birthday parties outside of school, parents are encouraged to invite all children from the class to foster unity and avoid exclusion practices.

School Library

The MYIS library houses a wide range of literature, from a vast Nonfiction section to Picture Book Award Winners, Junior Fiction readers, Graphic Novels and more. We are proud to have a diverse library that represents authors and characters from all backgrounds, and believe strongly that books should act like mirrors, windows and sliding doors so that our students can see their own lives and experiences as part of a larger human experience.



The school library is available for families to use from 7:30 am - 4:00 pm. Our Destiny Discover online catalogue allows students and parents to place holds on books from home and easily navigate the process of checking out and returning books. Please note a penalty fee will be imposed for lost or misplaced library books.

Field Trips

Field trips will be planned and undertaken throughout the year according to the Unit of Inquiry focus in the classroom. Parents will be informed of the time of departure and arrival, the mode of transportation and the site to be visited. Appropriate adult supervision will be maintained at all times. Parent/guardian permission must be obtained in writing for a student to participate in the trip. Permission by telephone will not be acceptable. Failure to have a signed permission slip will mean that the child will not participate in the trip but should be in attendance at school.

Costs for Events

The school may occasionally ask parents to contribute financially towards special events that benefit the children (e.g. Earth Day tree planting, field trips, etc.) This helps achieve a sense of unity among our community and allows the children to partake in activities that would not otherwise be feasible.

Swimming

Swimming at MYIS takes place through the PSPE program throughout the school year in the Early Years classes. Swimming helps young children develop physically, mentally, and emotionally and is an excellent opportunity to take risks and acquire an important life skill.

With the supervision of an experienced instructor and teaching teams, the children learn to swim in a safe, fun and challenging environment. Please note that swimming is a part of the curriculum, and hence we ask that you adopt our policy that states 'if your child is healthy enough to be in school, they are healthy enough to swim'.

A doctor's note must be provided if your child can not participate in the class on a particular day due to a medical reason.



School Closure

Invariably, there are times during the school year when the school will be forced to close due to state emergencies, security situations, or the uncontrolled spread of infectious disease on campus. Such measures are taken to ensure the safety and wellbeing of both the children, families and staff. All families will be duly informed if such an instance occurs. Please refer to the sections on Distance Learning for more information.

Snack and Lunch

A light snack is provided for all children during the morning. Snack time is a good opportunity to encourage the children to try out new foods they would not normally eat at home.

A nutritious lunch is served daily at school. A menu is uploaded to the school website every week. The school has developed a menu of popular and nutritious children's foods to help establish healthy eating. The children are encouraged but not forced to eat whatever is provided on the menu to help them develop various tastes and appreciation for diversity.



If your child prefers not to eat what is offered, parents may send a meal from home. However, we ask that food is not shared directly with another child without parental permission. In the case of food allergies, please inform the school office. Our policy is to provide an alternative for those who are allergic to what is offered. Please ensure that you do not send sweets, candy, chocolate, or other unhealthy snacks to school to promote healthy eating.

Nut-Free Campus

As part of the ongoing safety awareness at MYIS, we ask that you acknowledge we are a "nut-free campus". Our policy is effective across the school and throughout the entire day. We kindly ask parents and children to be mindful of any food containing nuts when preparing lunch or snacks and ask parents of children who, historically, have suffered any reactions to any foods or insect bites to inform the school.

Parental Involvement

Parents are the primary educators of their children, and we value their input in all matters. We encourage parents to keep in touch with their learners' daily activities. Parents are welcome to visit the school and play or observe their students and learn as much about our program as possible. Parents are always welcome to share their unique talents with us at school. Research highlights that students learn from concrete experiences, and we encourage parents to help enrich the school for our learners'. Parents may choose to become a "Room Parent" for their child's class. The role of the Room Parent includes arranging a Coffee Morning at the beginning of the year for all the parents to plan for the entire year. A Room Parent is an excellent resource for enriching the classroom and parents are encouraged to be as involved as they would like to be.

Parents may also wish to join the "Parent Working Group" (PWG) of MYIS. The PWG consists of parents who aim to better the school by providing support and looking out for the best interests of the students in consultation with the school administration. Whatever way you become involved, you can be sure the teacher and the class will appreciate your help. The PWG can be contacted through your child's teaching team or at office@magicyears.ac.th.



Distance Learning

MYIS Distance Learning Values:

The teaching staff of MYIS collaborated to create this list of beliefs that are guiding their teaching and learning practice during Distance Learning periods.

1. Thoughtful communication and check-ins with all parents
2. Including all students in our learning; acknowledging that families have different needs, schedules and circumstances
3. Small group and individual settings on Zoom
4. Mimicking the socialization that occurs in the classroom as closely as possible.
5. Allowing numerous, frequent opportunities to move.
6. Attending to Social/Emotional Needs
7. Thoughtful inquiry kits that support age-appropriate development and open-ended inquiry.

MYIS Distance Learning in Practice:

Early Years

- **Individual zoom meetings** for students and families to have 1:1 time with class teachers
- **Partner and small group zoom** meetings for collaborative and varied learning
- **Playdates and friendship zooms** to foster social relationship building
- **Whole class community morning meetings** to develop routines, expectations and shared class agreements
- **Inquiry & Engagement Kits** to provide resources for creative artistic expression, math skill-building, story comprehension, design thinking and more
- **Home environment coaching** by teachers to support families with designing home spaces that foster creativity and engagement
- **Parent workshops** led by the Pedagogical Leadership Team and class teachers
- **Flexible scheduling** that responds to the needs of the child and the family

Primary Years

- **Individual conferences with teachers** in weeks 1 and 2 for students and families to share their hopes & dreams for the school year
- **Partner and small group zoom** meetings for collaborative and varied learning
- **Playdates, friendship zooms and social lunches** to foster social relationship building
- **Cross grade-level community zooms** for developing school spirit and community building activities
- **Continued academic rigor** through Common Core, Next Generation Science Standards, Teachers College Reading and Writing Project alongside the IB PYP Approaches to Teaching and Learning
- **Online subscriptions** to engaging reading, math, science and social studies programs to foster skill building and independent practice, such as Reading A-Z, Epic! Digital Library, Nearpod, Newsela, Freckle Math, NGSS Mystery Science, and more.

- **Parent workshops** led by the Pedagogical Leadership Team and class teachers
- **Flexible scheduling** that responds to the needs of the child and the family

Schedules and Logistics

Teaching teams will provide families with individual Distance Learning Handbooks that contain schedules, Zoom links and a list of recommendations for families to help their learners be successful.

MYIS GUIDING PRINCIPLES FOR CAMPUS REOPENING:

- MYIS will follow the directives of the Thai government.
- The safety and wellbeing of students, faculty, staff, and personnel required to be on campus is the highest priority.
- The safety directives from the Thai government, World Health Organization (WHO) and UNICEF are used to develop policies, guide practice and align infrastructure.
- Every effort is made to reduce the likelihood of infection and ensure that isolation measures and contact tracing can be swiftly implemented to reduce the spread of the virus and the risk to the broader MYIS community should a case emerge.
- High-quality learning experiences are provided for all students, whether on campus or at home.
- Frequent, transparent communication on the policy and procedures is shared with the community to ensure that all community members have access to the most up-to-date information so they can make informed decisions.
- All policies and practices are reviewed regularly against the most up-to-date guidance.

MYIS Core Measures to Protect the Community

- **Vaccines:** All staff will need up to date vaccinations before returning to campus. Students will be permitted to return to campus following confirmation of vaccinations of adults in their household.
- **Isolation:** Anyone who is unwell--even with mild, unrelated health issues--or anyone considered to be in a high-risk group is to remain at home.
- **Social Distancing:** Maintain a distance of at least one meter space between everyone present at school (*WHO: Considerations for school-related public health measures in the context of COVID-19, p4*)
- **Personal Protective Equipment:** Masks must be worn at all times on campus.
- **Personal Hygiene:** Scheduled hand sanitizing will happen throughout the day for everyone on campus.